**2022** 6310

Personnel

## SUBJECT: APPOINTMENT - SUPPORT STAFF

The probationary period for all new civil service employees will be for the maximum period established by the local Civil Service Commission.

The time, place, conditions of employment, and transfer of support staff will be vested in the Superintendent who will conduct these actions in compliance with all applicable contract provisions. The duties for each Civil Service employee will be clearly defined.

No two members of the same immediate family shall be employed where one relative is the supervisor responsible for the evaluation of the other member of the family, or where one member is the chief officer of a unit (e.g., Director of Transportation, building principal, etc.) and the other member of the family is assigned to that unit.

Civil Service Law § 63

Adopted: 6/22/99 Revised: 9/6/22